



**POSTGRADUATE SCHOOL
LAGOS STATE UNIVERSITY, OJO**

PROGRESS REPORT FORM FOR POSTGRADUATE STUDENTS

SECTION A (To be completed by students)

1. Full Name (Surname first & in capitals):
2. Matriculation Number:.....
3. (a) Semester of Session of First Registration.....
(b) Semester and Session of Report:
4. Status on First Registration:.....
5. Change in Status of First Registration? Yes/No.....
If yes, state the reasons and the date of change:
6. Department/Faculty:
7. Higher Degree in View:
8. Courses taken since last report and grades:
.....
.....
.....
.....
9. Proposed Title of Thesis:
10. Semester and Session of Commencement of Research Project:
11. Detailed Evaluation of your research (students are expected to state their objectives, research methodology and evaluation progress or non-progress as well as give reasons for lapses and also comment on available facilities, supervision, etc. Use extra sheets if necessary):

12. Based on present rate of progress, when, in your opinion, are you likely to complete your programme?
13. Any Other Comments:
14. Signature: Date:

SECTION B (To be completed by Supervisor)

1. Current Status of student’s research:
2. Adequacy of Facilities:
3. Expected Semester and Session of Completion:
4. Do you expect student will meet this timeline? If no, give details of why he/she may not:
5. General remarks on student (character, extraneous problems that may influence performance and progress, etc.):
6. Any Other Comments:
7. Signature: Date:

SECTION C (To be completed by the Head of Department)

1. Comments on student’s progress:
2. Name & Signature of Head of Department:.....
3. Date:

SECTION D (To be completed by Chairman, Faculty Postgraduate Committee)

1. Comments of the Faculty Postgraduate Committee:
2. Name & Signature of Chairman, Faculty Postgraduate Committee:.....
3. Date:

SECTION E (To be completed by Finance Officer, Postgraduate School)

1. Comment on the financial obligations of the student to the University (state all outstanding fees):
2. Name & Signature of Finance Officer:
3. Date:

SECTION F (To be completed by Dean, Postgraduate School)

1. Comments of the Dean:
2. Date: