SECTION A (To be completed by students)

1. Full Name (Surname first & in capitals): ...............................................................

2. Matriculation Number: .........................................................................................

3. (a) Semester of Session of First Registration: .....................................................

   (b) Semester and Session of Report: .................................................................

4. Status on First Registration: ................................................................................

5. Change in Status of First Registration? Yes/No: ................................................

   If yes, state the reasons and the date of change: .............................................

6. Department/Faculty: .............................................................................................

7. Higher Degree in View: .........................................................................................

8. Courses taken since last report and grades:

   ...............................................................................................................................

   ...............................................................................................................................

   ...............................................................................................................................

9. Proposed Title of Thesis: .........................................................................................

   ...............................................................................................................................

10. Semester and Session of Commencement of Research Project: .....................

11. Detailed Evaluation of your research (students are expected to state their objectives, research methodology and evaluation progress or non-progress as well as give reasons for lapses and also comment on available facilities, supervision, etc. Use extra sheets if necessary): ..........................
12. Based on present rate of progress, when, in your opinion, are you likely to complete your programme? …………………………………………………………………………………………………………………………………

13. Any Other Comments: ………………………………………………………………………………………………………………….
…………………………………………………………………………………………………………………………………………………………

14. Signature: ……………………………………………………………………………. Date: ……………………………………….

SECTION B (To be completed by Supervisor)

1. Current Status of student’s research: ……………………………………………………………………………………………
…………………………………………………………………………………………………………………………………………………………

2. Adequacy of Facilities: ………………………………………………………………………………………………………………….

3. Expected Semester and Session of Completion: ……………………………………………………………………………

4. Do you expect student will meet this timeline? If no, give details of why he/she may not: ………
…………………………………………………………………………………………………………………………………………………………

5. General remarks on student (character, extraneous problems that may influence performance and progress, etc.): …………………………………………………………………………………………………………
…………………………………………………………………………………………………………………………………………………………

6. Any Other Comments: ………………………………………………………………………………………………………………….

7. Signature: ……………………………………………………………………………. Date: ……………………………………….

SECTION C (To be completed by the Head of Department)

1. Comments on student’s progress: ……………………………………………………………………………………………
…………………………………………………………………………………………………………………………………………………………

2. Name & Signature of Head of Department:…………………………………………………………………………………………

3. Date: …………………………………………………………………………….

SECTION D (To be completed by Chairman, Faculty Postgraduate Committee)

1. Comments of the Faculty Postgraduate Committee: ………………………………………………………………………
…………………………………………………………………………………………………………………………………………………………

2. Name & Signature of Chairman, Faculty Postgraduate Committee:……………………………………………………
…………………………………………………………………………………………………………………………………………………………

3. Date: …………………………………………………………………………….

SECTION E (To be completed by Finance Officer, Postgraduate School)

1. Comment on the financial obligations of the student to the University (state all outstanding fees): …………………………………………………………………………………………………………………………………………….

2. Name & Signature of Finance Officer: ………………………………………………………………………………………….

3. Date: …………………………………………………………………………….

SECTION F (To be completed by Dean, Postgraduate School)

1. Comments of the Dean: ………………………………………………………………………………………………………………
…………………………………………………………………………………………………………………………………………………………

2. Date: …………………………………………………………………………….