



LAGOS STATE UNIVERSITY, OJO
OFFICE OF THE REGISTRAR

FACILITY USE APPLICATION FORM

PART A (To be filled by applicant)

- 1. NAME:
2. ADDRESS:
3. PHONE NUMBER: E-MAIL ADDRESS
4. GENDER: OCCUPATION:
5. FACILITY APPLYING FOR:
6. PURPOSE OF USE:
7. EXPECTED NUMBER OF AUDIENCE:
8. PROPOSED DATE OF USAGE:

I hereby undertake to diligently handle the facility being sought for use and that its status at inspection shall be maintained and restored after use. That I shall be liable for the cost of repair of any damage that may arise over the period of the usage.

Signature: Date:

PART B (Guarantor - A staff of LASU not below the rank of a Professor or Deputy Registrar)

I of Department with PF No: do hereby guarantee that the bearer, in the event of any damage to the facility over the period of use, shall be responsible for the cost of repairs of the identified damage.

Name: Designation: Sign & Date:

PART C (Official use only)

Facility Management Officer's comment:

Signature: Date:

Registrar's Approval:

Signature: Date: